



REQUEST FOR QUOTATION (RFQ)

RFQ DESCRIPTION	SPECIFICATION FOR PROCUREMENT OF CAMERA, CAMERA LENS AND CAMERA FLASH
RFQ ISSUE DATE	THURSDAY, 20 FEBRUARY 2025
CLOSING DATE & TIME	FRIDAY, 28 FEBRUARY 2025 AT 16:00

Submissions must be electronically submitted to Janeske Botes via email: JaneskeB@legal-aid.co.za on or before the closing date of this RFQ

For technical queries, please contact Mulalo Mukhudwana via email: MulaloMu@legal-aid.co.za

Please complete/provide the following information:

SUPPLIER NAME : _____

POSTAL ADDRESS : _____

TELEPHONE NO. : _____

FAX NO. : _____

EMAIL ADDRESS : _____

CONTACT PERSON : _____

CELL NO. : _____



**SPECIFICATION FOR PROCUREMENT OF CAMERA, CAMERA LENS AND
CAMERA FLASH**


Legal Aid South Africa is an independent statutory body established by the Legal Aid Act, 1969 (Act 22 of 1969), replaced by the Legal Aid South Africa Act 39 of 2014. Its aim is to render legal aid to indigent persons as widely as possible within its financial means, including providing legal representation and advice at state expense as contemplated in the Constitution. Legal Aid South Africa is a high-performance organisation delivering its constitutional mandate to provide legal assistance to the poor.

Legal Aid SA hereby invites suitably qualified and reputable service providers to submit proposals for the provision of a **new or refurbished Nikon Z6 II camera, camera lens and camera flash “similar or equivalent” to the below specification.**

1. REQUIRED SERVICES

Provision of a **new or refurbished Nikon Z6 II camera, camera lens and camera flash “similar or equivalent” to the below specification:**

Items	Model	Specification	Quantity
<p>NIKON CAMERA <i>“similar or equivalent”</i></p> 	<p>Z6 II <i>“similar or equivalent”</i></p>	<ul style="list-style-type: none"> - Mark II - 24.5MP FX-Format BSI CMOS Sensor - Dual EXPEED 6 Image Processors - UHD 4K30 Video; N-Log & 10-Bit HDMI Out - 14 fps Cont. Shooting, ISO 100-51200 - 273-Point Phase-Detect AF System - 3.6m-Dot OLED Electronic Viewfinder - 3.2" 2.1m-Dot Tilting Touchscreen LCD - 5-Axis In-Body Vibration Reduction - Dual Memory Card Slots 	1
<p>NIKON CAMERA LENS <i>“similar or equivalent”</i></p> 	<p>Nikon Z 24-120mm f/4 S Lens <i>“similar or equivalent”</i></p>	<ul style="list-style-type: none"> - Z-Mount Lens/FX Format - Aperture Range: f/4 to f/22 - Three ED and Three Aspherical Elements - One Aspherical ED Glass Element - ARNEO and Nano Crystal Coatings - Multi-Focus Stepping Motor AF System - Programmable Control Ring & L.Fn Button - Weather-Sealed Design, Fluorine Coating 	1

CAMERA FLASH 	Godox TT685II-N TTL Flash for Nikon Cameras “similar or equivalent”	<ul style="list-style-type: none"> - Guide number: 60 (ISO100@200mm) - Power output: 76 Ws - High-speed sync (HSS): Yes - Color temperature: 5600 K (±200 K) - Triggering options: Hot shoe, test button, Godox X-System - Power control: Smooth adjustment via Godox X-System - Flash modes: TTL, Multi, M, S1, S2, Master, Slave - Groups/Channels: 5/32 - Vertical tilt range: -7° to +120° - Horizontal tilt range: 0° to 330° - Display: LCD - Zoom range: 20-200mm - Recycle time: 2.6 seconds - Battery pack socket: Yes 	1
<i>Items offered must include charger (where applicable). The items offered must carry the manufacturer’s warranty. All goods/equipment must be compatible with the main camera.</i>			

2. PRICING

Bidders should complete this table:

Item	Description	Unit Measure	Qty	Unit Price	Total Price
1.	Nikon Z6 II Camera “similar or equivalent”	Each	1		
2.	Nikon Z 24-120mm f/4 S Lens “similar or equivalent”	Each	1		
3.	Godox TT685II-N TTL Flash for Nikon Cameras “similar or equivalent”	Each	1		
4.	Delivery				
				Sub-Total	
				Vat 15%	
				TOTAL	

3. PPR2022 SPECIFIC GOALS

Historically Disadvantaged Individuals (HDI) applied – the following table will be used to calculate the score out of 20, for HDI:

Specific Goals	Points	Points Claimed (to be completed by supplier)
Historically Disadvantaged Individuals (HDI)		
Enterprises with ownership of 51% or more by person/s who are black person/s.	10	
Enterprises with ownership of 51% or more by person/s who are women.	5	
Enterprises with ownership of 51% or more by person/s who are youth.	3	
Enterprise with ownership of 51% or more by person/s with disability.	2	
Enterprises with ownership of less than 51% by person/s who are black; or less than 51% by person/s who are women; or less than 51% by person/s who are youth or less than 51% by person/s with disability.	0	
Total	20	

Please note that this is not an instruction to proceed with supply of any goods or service unless the quotation is approved and a purchase order is supplied to you.

4. TERMS AND CONDITIONS

- Quotation must be VAT inclusive where applicable.
- Quotations must be valid for a minimum period of 90 days from the closing date.
- The full costs must be disclosed and no variances will be entertained.
- The following documents must be completed and returned together with the quotation:
 - SBD 1
 - SBD 3.1
 - SBD 4
 - SBD 6.1
- The quotation must be on a company letterhead.
- The service provider will not be entitled to a retainer fee.
- Prices to be fixed for a year upon appointment.
- **Bidders will be evaluated on the Preference Point System of 80/20 whereby the maximum points are as follows: Price = 80 points and Specific Goals: HDI = 20 points as tabulated above.**
- The bidder must provide proof of registration on National Treasury's Central Supplier Database (CSD) which should reflect that the bidder is an active supplier, is tax compliant, not a Government employee and is not a restricted supplier.
- This Request for Quotation is subject to the conditions of the General Conditions of Contract (GCC) and, any other legislation or Special Conditions of Contract (SCC).
- **Failure to quote according to the RFQ will render the proposal non-responsive and it will be disqualified.**
- Quotations and supporting documents must be submitted by email to Janeske Botes at JaneskeB@legal-aid.co.za
- Technical enquiries should be directed by email to Mulalo Mukhudwana at MulaloMu@legal-aid.co.za
- Hand delivered quotations will not be considered.
- Payments will be made within 30 days of the invoice date.
- The closing date of submission is on **Friday, 28 February 2025 at 16:00.**
- **Delivery address:** Legal Aid House, Legal Aid South Africa, 29 De Beer Street, Braamfontein, Johannesburg, 2017.

5. CHECKLIST

Documents	SUBMITTED <i>please tick applicable</i>	
	Yes	No
Quotation		
Latest CSD Report		
Valid B-BBEE Certificate or Sworn Affidavit Certificate		
Valid SARS TAX Compliance PIN		
SBD 1		
SBD 3.1		
SBD 4		
SBD 6.1		

LEGAL AID SOUTH AFRICA RESERVES THE RIGHT NOT TO MAKE ANY APPOINTMENT AND SHALL NOT ENTERTAIN ANY CLAIM FOR COSTS THAT MAY HAVE BEEN INCURRED IN THE PREPARATION AND THE SUBMISSION OF THE PROPOSAL.