

REQUEST FOR QUOTATION (RFQ)

RFQ NUMBER	FIN-INF-RE-ADV01-13/2025
RFQ DESCRIPTION	APPOINTMENT OF A SERVICE PROVIDER FOR INSTALLATION OF BOOM GATE- FINANCE
RFQ ISSUE DATE	20 MARCH 2025
CLOSING DATE & TIME	27 MARCH 2025 AT 16H00

Submissions must be electronically submitted to InfrastructureRQF@legal-aid.co.za on or before the closing date of this RFQ,

For queries, please contact **Phumlani Ngidi** via email: PhumlaniN@legal-aid.co.za

SUPPLIER NAME : _____

POSTAL ADDRESS : _____

TELEPHONE NO : _____

FAX. NO. : _____

E MAIL ADDRESS : _____

CONTACT PERSON : _____

CELL NO : _____

SPECIFICATION FOR INSTALLATION OF BOOM GATE FINANCE



Legal Aid South Africa is an independent statutory body established by the Legal Aid Act, 1969 (Act 22 of 1969), replaced by the Legal Aid South Africa Act 39 of 2014. Its aim is to render legal aid to indigent persons as widely as possible within its financial means, including providing legal representation and advice at state expense as contemplated in the constitution. Legal Aid South Africa is a high-performance organization delivering its constitutional mandate to provide legal assistance to the poor.

The Legal Aid SA hereby invites suitably qualified and reputable service providers to submit proposals for installation of the boom gate.

1. REQUIRED SERVICES

1.1 Supply and install Rapid speed high-volume barrier automatic industrial vehicle traffic barrier/boom gate:

- * complete with 3m rectangular profile and LED lighting strip with red reflective stripes
- * The barrier/boom to be equipped with an electrical motor that lifts the boom arm on command of a remote actuator button
- * Boom Pole raise time 1.2 seconds including Batteries for backup function
- * Boom arm to be lockable in both up and down position
- * Including any miscellaneous/ancillary materials or equipment required to a complete full installation (contractor to confirm size at compulsory site briefing).

1.2 Supply and Installation of Wireless Gate Beam Infrared Sensor Set

1.3 Supply and install 51mm diameter x 355mm high powder-coated steel gooseneck (*for the installation of a 7-inch Hikvision Face Access Terminal- Which will be supplied by Legal Aid SA*)

1.4 Supply and installation of two-way intercom including cabling, push release button and all miscellaneous/ancillary materials required to complete full installation



Independent and within reach.

1.5 Commissioning of the automatic boom gate systems and handover

2. Mandatory Requirements

All bid respondents must submit mandatory documents indicated in the below table. Bids that do not fully comply with all the mandatory requirements will be disqualified and will not be considered for further evaluation.

Bidders must indicate their compliance/ non-compliance to the following requirements and to substantiate as required.

MANDATORY DOCUMENTS		COMPLY (Yes/No)	
1.	The bidder must be registered and active with the <u>Private Security Industry Regulatory Authority (PSIRA)</u> in as a Security Service Provider <u>The bidder must provide proof of registration as part of their bid response</u>		

Bidders must provide a valid and active proof of registration with Private Security Industry Regulatory Authority (PSiRA).

Failure to submit will result in disqualification and the bidder will not be evaluated further.

3. PPR2022 SPECIFIC GOALS

- Historical Disadvantage Individuals (HDI)
- The following table will be used to calculate the score out of 20, for HDI.

<u>Specific goals</u>	<u>Points</u>	<u>Points Claimed</u> (to be completed by supplier)
Historically Disadvantaged individual (HDI)		
Enterprises with ownership of 51% or more by person/s who are black person/s.	<u>10</u>	
Enterprises with ownership of 51% or more by person/s who are women.	<u>5</u>	
Enterprises with ownership of 51% or more by person/s who are youth.	<u>3</u>	
Enterprise with ownership of 51% or more by person/s with disability.	<u>2</u>	
Enterprises with ownership of less than 51% by person/s who are black or less than 51% by person/s who are women or less than 51% by person/s who are youth or less than 51% by person/s with disability.	<u>0</u>	
Total	<u>20</u>	

4. PRICING

Item	Description	Unit measure	Qty	Unit Price	Total Price
1.	Supply and install Rapid speed high-volume barrier automatic industrial vehicle traffic barrier/boom gate complete with 3m rectangular profile and LED lighting strip with red reflective stripes -Boom Pole raise Time 1.2 seconds including	Item	1		

Independent and within reach.

Item	Description	Unit measure	Qty	Unit Price	Total Price
	Batteries for backup function and any miscellaneous materials or equipment required to complete installation.				
2.	Supply and Installation of Wireless Gate Beam Infrared Sensor Set	Lot	1		
3.	Supply and install 51mm diameter x 355mm high powder-coated steel gooseneck	Lot	1		
4.	Supply and installation of two-way Intercom including cabling, push release button and all miscellaneous materials required to complete full installation	No	4		
5.	Commissioning of the automatic boom gate systems and handover	Lot	1		
6.	Contingency- For unforeseen expenses and costs associated with the Project. This sum belongs to the Legal Aid SA and the Contractor shall have no claim against any portion of this provision unless written approval is granted by Legal Aid SA.	Lot	1	R5000-00	R5000-00
				Sub Total	
				Vat 15%	
				Total	

Please note that this is not an instruction to proceed with supply of any goods or service unless the quotation is approved and a purchase order is supplied to.

5. TERMS AND CONDITIONS:

- Quotation must be VAT inclusive where applicable;

- Quotations must be valid for a minimum period of 90 days from the closing date;
- The full costs must be disclosed and no variances will be entertained;
- The following documents must be completed and returned together with the quotation:
 - SBD 1
 - SBD 3.1
 - SBD 4
 - SBD 6.1
- Quotation on a company letterhead must be provided;
- This Request for Quotation is subject to the conditions of the General Conditions of Contract (GCC) and, any other legislation or Special Conditions of Contract (SCC);
- Bidders need to take note of the requirements of the Occupational Health and Safety Act No 85 of 1993 and the Construction Regulations 2003 issued in terms of Section 43 of the Act.
- The bidder shall be deemed to have read and fully understood the requirements of the above Act and Regulations and have allowed for all costs in compliance in addition to that;
- Awarded bidder will be required to submit a Project Execution Plan in accordance with specification requirements before the commencement of Works;
- Quotations must be submitted by email to InfrastructureRQF@legal-aid.co.za
- Technical enquiries should be directed by email to PhumlaniN@legal-aid.co.za
- Hand delivered quotations will not be considered;
- Payments will be made within 30 days of the invoice date;
- Closing date of submission is on **27 MARCH 2025 at 16h00 pm.**

- Delivery Address:
 - Legal Aid House
 - Legal Aid South Africa
 - 29 De Beer Street
 - Braamfontein
 - Johannesburg
 - 2017

6. CHECKLIST:



Documents	SUBMITTED	
	<i>please tick applicable</i>	
	Yes	No
Quotation		
Proof of registration with Private Security Industry Regulatory Authority (PSIRA)		
Latest CSD Report		
Valid BBBEE Certificate or Sworn Affidavit Certificate		
SBD 1		
SBD 3.1		
SBD 4		
SBD 6.1		

LEGAL AID SOUTH AFRICA RESERVES THE RIGHT NOT TO MAKE ANY APPOINTMENT AND SHALL NOT ENTERTAIN ANY CLAIM FOR COSTS THAT MAY HAVE BEEN INCURRED IN THE PREPARATION AND THE SUBMISSION OF THE PROPOSAL.