

Legal Aid SA - GQEBERHA18/2026– Questions & Answers

BRIEFING SESSION QUESTIONS AND ANSWERS		
No.	Question	Response
1	Must tender submissions be delivered to the Gqeberha Office?	No. All tender submissions must be physically delivered to the Legal Aid South Africa National Office in Braamfontein, Johannesburg before 11h00 on 6 August 2026 or at a revised date if issued.
2	How are disability preference points verified?	Disability ownership will be verified through the bidder's official registration information, including CIPC, CSD and B-BBEE documentation. Bidders should ensure their ownership status is correctly reflected on these official records.
3	Can bidders submit a scanned copy of the compulsory attendance certificate with their tender?	Yes. Bidders may scan the signed attendance certificate and include it in their tender submission and are encouraged to retain a copy for their records.
4	For the required seven years experience, is the period measured from the appointment date or completion date of projects?	The seven years will be measured from the project completion date, counted back from the tender closing date.
5	Can a foreman without a trade certificate but with extensive practical experience qualify?	The requirement has been revised to a trade certificate or higher for the proposed foreman. Bidders to refer to Annexure A of RFP
6	Can reference letters issued through implementing agents be accepted?	Reference letters should be issued by the client or an authorised implementing agent and must clearly identify the completed project. Legal Aid SA reserves the right to conduct site verification and due diligence.
7	Must the methodology consist of separate documents?	No. A single methodology document is required, provided it contains all the required sections, including stakeholder engagement, staff relocation strategy, quality management, risk management, construction approach, health and safety, and project programme.
8	Will Civil Engineering qualifications be accepted for the proposed Contracts Manager?	Requirement has been revised to include Civil Engineering qualification for the proposed Contracts Manager.

		Bidders to refer to Annexure A of RFP for the amendments.
9	What qualification is required for the proposed Contracts Manager?	Bidders to refer to Annexure A of RFP for the amendments.
10	Will construction be undertaken in phases?	The methodology submitted by bidders should demonstrate their proposed approach to phasing and staff relocation. The final implementation methodology will be agreed during contract implementation with the successful bidder.
11	Under the Mechanical/Fire Detection section of the BOQ, the type of fire detection system has not been specified. Please clarify whether smoke detectors, optical smoke detectors, heat detectors, multi-sensor detectors or another detection system is required.	Bidder to refer to the revised BOQ for the amendments.
12	The BOQ does not specify the type and size of fire detection cables to be used. Please clarify the cable specification.	Bidder to refer to the revised BOQ for the amendments.
13	Please confirm whether the fire detection system should integrate with the existing building management/fire alarm system or whether a completely new standalone system is required.	Yes, the system will be integrated into the existing system.
14	The BOQ reflects fencing works, however, the total length of fencing to be installed has not been specified. Please confirm the required fence length.	Bidder to refer to the revised BOQ for the amendments.
15	Please provide the dimensions of the vehicle and pedestrian gates, including height, width and material specifications, as these are not reflected in the BOQ or drawings.	Bidder to refer to the revised BOQ for the amendments.
16	The BOQ measures the gate foundation in cubic metres (m ³). As this is generally not the standard method of measurement for gate installations, bidders request that the item be revised and measured in metres or by gate installation item.	Bidder to refer to the revised BOQ for the amendments.